

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
AUGUST 11, 2014
DOWNSTAIRS MEETING ROOM
7:00 PM**

Board Members Present: Don Ward, Chairman
James Collingwood, Sr.
Howard Chezar

Board Members Not Present: Cheryl Blackburn
Peter Stiglin

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Don Ward called the meeting to order at 7:09 pm.

Forest Cutting Plan: Owner, Curtis Rand was present to discuss the Enforcement Order that was issued and to submit a restoration plan for review and approval of the Commission. Mr. Rand spoke about the site visit on 7/31/14 that he invited Mark Stinson (MassDEP), Brent Powers (FWE), Tom Ryan (DCR) and Bob Beham on. He also informed the Commission that he is meeting with Emily Stockman on 8/18/14 to evaluate the property wetlands and a plan to allow access to the forest. Mr. Rand is proposing to remove the culvert in the next few weeks, when the stream is dry and to restore and stabilize the site. A discussion ensued about the proposed plan. **H. Chezar motioned, with a second from D. Ward for the Commission to issue a letter acknowledging the 5 page plan dated 8/7/14 that was submitted by Curtis Rand and approving it with the following conditions:**

- 1. To extend the completion date to October 3, 2014.**
- 2. Mr. Rand will notify the Commission when the work is to begin.**
- 3. Members of the Commission have the authority to enter the site during work period.**
- 4. The seed mix, if necessary needs to be reviewed by Emily Stockman prior to work.**

The motion passed 3-0. A copy of the letter will be sent to MassDEP and Natural Heritage.

Minutes: The Commission reviewed draft meeting minutes from July 28, 2014. **H. Chezar motioned, with a second from J. Collingwood, Sr. to accept and approve the July 28, 2014 minutes as written. The motion passed 3-0.**

Upcoming Conferences and Mail: H. Chezar spoke about the meeting he attended with Mark Stinson (MassDEP), Ed Lord (Highway Superintendent) and Rhonda LaBombard (Town Administrator) to discuss "bundling" of Municipal Highway and Road Maintenance projects in a single Notice of Intent and a discussion ensued.

Chairman Ward informed the Commission that he received a call from Joe Wilkinson on 8/7/14 informing him that work would be starting on Monday at the Dollar General site.

Chairman Ward did a site visit to check on the installation of the silt fence and reported that it was fine. The Commission reviewed the site plan and a discussion ensued.

Schedule Site Visit: The Commission has received a Request for Determination of Applicability from Appalachian Trail Conservancy, which is scheduled to be heard at the meeting on 8/25/14. The Commission will conduct a site visit on 8/25/14 @ 5pm. The recording secretary will contact the applicant and inform them of the scheduled site visit.

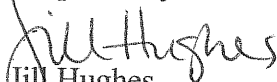
Bills Pending: There were no bills to be paid.

Adjournment: There being no further business before the Commission this evening, *H. Chezar, motioned, with a second from J. Collingwood, Sr. to adjourn the meeting. The motion passed 3-0.*

The meeting adjourned at 8:08 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes from 7/28/14, 8/7/14 plan from Curtis Rand.

Respectively submitted by:


Jill Hughes
Recording Secretary